

Ontario Chapter Board of Directors - PSR/RPS Canada

Terms of Reference

Status, Authority, Compliance and Principles:

- The Ontario Chapter Board of Directors is a standing Chapter of PSR RPS Canada.

Purpose:

- To advise the PSR/RPS Canada Board on strategies to support the growth of Psychosocial Rehabilitation/Recovery-oriented practice in Ontario
- To serve as a provincial resource to promote and support Recovery-oriented and Psychosocial Rehabilitation education and training programs across Ontario.
- To provide information on evidence based practices that will ensure addiction and mental health services are recovery oriented and that people have the resources to move forward on their journey.

Mandate and Duties of the Chapter:

1. Provide forums/networks that promote and allows Ontario provincial and regional communication on PSR education issues and sharing of ideas and experiences or ideas regarding the development, implementation and evaluation of educational programs to promote evidence-based and promising practices in PSR
2. Promote the adoption of Recovery-oriented practice and PSR education/training by learning institutions for the various health care providers working in mental health/addictions field including physicians and other health professionals.
3. Promote education to decision and policy makers on the value of recovery-oriented practices.
4. Provide information to the general public to ensure that people understand their options regarding their right to access recovery-oriented practices
5. To work with partners to advance the rights of people who have a mental illness/addiction.
6. Identify and recommend resources required to sustain and support the work of the Chapter
7. Evaluate the Chapter's performance regularly
8. Educate Chapter members regularly to ensure that they continue to be well able and prepared to make informed and timely decisions on all areas of responsibilities as indicated by the Chapter Mandate
9. Report to the Board the results/progress of the work/activities of the Chapter

Membership:

The members of the board will be appointed by the Ontario members of PSR/RPS Canada. Members of the executive will be appointed by the board members annually.

- At least 1 Member of the Ontario Chapter Board will be a member of the national PSR/RPS CANADA Board of Directors
- The Board of Directors of the Ontario Chapter will seek to ensure that the board membership is diverse and shall include members with lived experience.
- The chair will serve for two years with the ability to re-offer for a second term
- Working groups will be established as needed to conduct specific project

Operations:

- **Quorum:** A minimum of one half of the chapter board members will comprise a quorum and entitled to vote
- **Decision Making Process:** Decisions will be reached by consensus. If consensus is not reached, a formal vote will be requested by the chair who will only vote if there is a tie.
- **Schedule of Meetings:**
 - Meetings will normally be 1 hour in duration, unless otherwise agreed by the members.
 - Meetings to be held monthly, electronically or by other means with face to face meetings as required and approved by the board

Accountability and Reporting Structure:

- The Chapter is accountable to their members.
- Chapter recommendations will be reported at regularly scheduled PSR RPS Canada Board meetings and or upon the Board's request
- Minutes of the Chapter meetings shall be maintained and made available to the members.

Key Relationships and Linkages

- PSR/RPS Canada Board
- PSR/RPS Canada Chapters
- PSR/RPS Canada Education committee

Review and Evaluation:

The Chapter will complete:

- a. A review of the Chapter's terms of reference every two years; and
- b. A Chapter evaluation at least once every year

Terms of Reference approved by the Ontario Chapter Board of Directors on _February 8, 2019

Terms of Reference revised by the Chapter on